

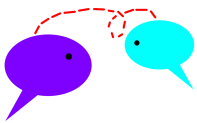
## What to Expect Regarding Emergency Response at NMCUSD Schools

While we try to prevent an emergency situation from occurring, staff and personnel are trained in emergency response. The primary role of a school is to care for the safety and welfare of our students. The following are the steps taken in the event of an emergency:

1. The emergency situation is fully assessed; we work in collaboration with first responders following a Common Incident Command System ensuring the safety and accountability of all students and staff
2. Once the initial response has been taken, initial communication with parents/community from the school district occurs about the situation
3. Ongoing updates occur as the response protocols are followed and when schools resume classes/scheduled activities.

### Ways Schools Will Communicate With Parents/Guardians

- Information will be provided to parent/ guardians initially by posting information on the school and district website
- Notifications will then be sent out through our automated calls, texts, and email (according to what is listed within the student's contact information), in some cases all methods will be used depending on the emergency
- Students may not always have access to their personal cell phones, however when possible will be allowed to briefly use their cell phone to check in with parents to reassure their safety.



### If Parents/ Guardians Pick up Students After the Initial Emergency Response Occurs

- Parents/guardians most likely will not be allowed to come on to the campus, depending on the situation
- Parents/guardians are encouraged to check communication updates from the school district prior to coming to the school campus and if waiting
- Each parent/guardian or authorized emergency contact person will be required to present photo identification such as a Driver's license.
- Prepare to arrive calm, patient and ready to follow school personnel directions; encourage other to do the same
- Parents/ guardians will be expected to wait outside the school in a designed area until all students are accounted for and authorized personnel begin the Student Release Process
- Students will be released in an orderly manner, to ensure safety and properly account for all students



### The Students Release Process

- Emergency cards will be used to match names of students and parents/guardians. Only individuals listed on the emergency card will be allowed to pick up students
- Parent/ guardian will need to sign student out.

### What Can Parents/Guardians Do Now to Prepare

- Update contact information on your child(ren)'s school emergency contact and make sure you are receiving regular notifications from the school district
- Download our free District App in the App Store or Google Play Store to receive streamlined notifications
- Talk to your student on what to do in an emergency situation and come up with a family plan.

