

**North Monterey County Unified School District**  
8142 Moss Landing Rd.  
Moss Landing, CA 95039

Board of Trustees  
Regular Board Meeting Minutes  
March 4, 2010  
6:00 p.m.

Minutes of the meeting of the Board of Trustees of the North Monterey County Unified School District held on March 4, 2010.

Board Members Present

Mr. Gary De Amaral, Mrs. Diana Jimenez, Mr. Manuel Osorio (left at 8:45 p.m.), Mr. Sam Laage, Mrs. Polly Jimenez

Administration Present

Mr. Sergio Montenegro, Superintendent; Ms. Monica Williams, Assistant Superintendent of Business, Yvette Padilla, recording secretary, were present.

Others Present

John Dominguez, David Milam, Eloise Milam, Patty Paulsen, John Raymond, Dan Santo, Jim Fontana, Marilyn McLoughlin, Jane Schuyheist, Diane Morgenstern, Dean Lines, Kate Dixon

Closed Session

The Board adjourned to closed session at 6:00 p.m.

Reconvene to open session

The Board reconvened at 7:00 p.m.

Reports of Actions Taken in Closed Session

There were no actions taken in closed session.

Adoption of the Agenda

It was moved by Mrs. D. Jimenez, seconded by Mr. Osorio to adopt the agenda.

Business from the Floor

There was no business from the floor.

Board Reports

Mrs. D. Jimenez announced that the deadline for LULAC Scholarship is March 31, 2010 and \$18,000 dollars will be given to local high school students. She encouraged local high school students to apply.

Mr. Osorio announced that Julissa Manuel an Elkhorn Elementary Student placed 3<sup>rd</sup> in the Monterey County Spelling Bee.

Mr. Laage reported that he and Ms. Williams attended the ROP meeting and the amended JPA Agreement will be brought back for approval. He stated that the state budget has impacted ROP money and Pacific Grove Unified School District is leaving the JPA. He announced that the next ROP Open House will be held at their headquarters in Salinas on March 25, 2010 from 6:00 p.m.-8:00 p.m.

Mr. DeAmaral reported that he attended the Echo Valley Elementary School, "meet the author", Lisa Yee who's donated books were read by all 6<sup>th</sup> grades. He also reported that he attended the high school open house and announced that the North County Boosters is having their Casino Night on March 13, 2010 at the Prundale Grange.

#### Communications

Superintendent Montenegro reported that he received information regarding CASBO's annual conference in April which he will be attending for free. He extended the invitation to Board members.

#### Consent Calendar

It was moved by Mr. Laage, seconded by Mrs. P. Jimenez to approve the consent agenda.

- Approval of the February 18, 2010 Board Meeting Minutes.
- Adopt Resolution No. 2009-1034 Child Development Services Contract, CCTR-9383 Amendment 01, General School Age Child Care & Development Programs and Amendment to the Funding Terms and Conditions. Project No. 27-7382-00-9.
- Adopt Resolution No. 2009-1039 Child Development Services Contract, CSPP-9329 Amendment 02, General Child Care & Development Programs Project No. 27-7382-009.
- Adopt Resolution No. 2009-1036 Child Development Services Contract, CIMS-9355 Instructional Materials, Project No. 27-7382-00-9.
- Donations to the Haiti Relief Fund.
- District English Learner Program Improvement Advisory Committee Minutes.
- Spring Open House Dates.
- Approval of Warrants as Listed.
- Report of Monterey County Investments with District Monies.
- Disposal of Surplus District Equipment.
- Acceptance of the California State Controllers certification of the 2008-09 Annual Audit.
- Approve Proposal for Audit Agreement with Goodell, Porter, Sanchez & Bright, LLP for the 2009-2010 Fiscal Year.
- Approve Proposed Board Policy 5138: Conflict Resolution.
- Approval of change in job status for the following listed certificated employee: Ryan Morley, effective 2/18/10.
- Approval of employment of the following listed certificated employees: Vanessa Mc Croskey, effective 2/12/10.)
- Approval of employment of the following list Employees: Marco Ascencion, effective 2/19/10; Prescilla Aplicado, effective 2/19/10; Cristina Paredes, effective 2/11/10; Timothy Stokes, effective 2/19/10.)

Motion Carried 4-0.

#### DISCUSSION AGENDA

##### GENERAL

##### Update on Revenue Enhancement Committee: Budget Development Process

Superintendent Montenegro gave a brief background on the Revenue Enhancement Committee and stated that in October a the budget advisory consisted of fifty focus groups with over five-hundred people to help improve district revenue. He reported that recently he met with Mr. Don Chapin a local private business owner in an effort to collaborate on ideas in creating revenue for the district. He added that Mr. Chapin is excited about coming on board to help with the creation of a progressive strategic plan for the district.

##### Update on Process and Impacts Regarding Potential Change to High School Schedule

Superintendent Montenegro reported that Mrs. Lisa Gannon, Director of Transportation, and Mr. Scott McColgan are not available tonight to update the Board on the next steps in regards to transportation. Superintendent Montenegro added that Mr. McColgan has been working very closely with Mrs. Terri Gill, North Monterey County High School Principal, to continue to look into the implications to the district with a new high school schedule.

Mrs. Gill expressed that she needs direction from the Board as soon as possible so she could start working on the high school schedule for next year and is asking for Board for an approval.

Superintendent Montenegro stated that cabinet is still discussing on how the district is going to move forward on the high school scheduling. He also added that transportation a big component and unfortunately Mrs. Lisa Gannon, Director of Transportation, wasn't able to be here.

Mrs. D. Jimenez expressed that there is still a lot of unknowns in regards to scheduling and there still needs to be some more research that needs to take place. She would like to know how it's going to impact other school, and would like to see different scenarios before making a decision. She added that she understands that the high school wants to move towards a 7-period class schedule, but feels that there is still a lot of missing pieces.

Mrs. P. Jimenez expressed that she also feels that there is not enough details on the high scheduling to make an informed decision.

Mr. Osorio expressed that he also needs direction and wants to do what's best for students and family. He also wants to know what the outcomes of a changed schedule would be to families. He asked cabinet to bring back different approaches in solving the high school schedule.

Superintendent Montenegro expressed that it's going to be a process and more research needs to be done on how it's going to impact other schools, transportation and staff. He stated that it's a critical issue and understands that it needs to be done so we could be compliant with instructional requirements.

Mr. Laage also expressed his concerns regarding the compliance issue around instructional requirements.

Superintendent Montenegro expressed that it's not going to be easy and stated that it's going to be discussed extensively during next week's cabinet meeting.

Mrs. Gill expressed that there are only fifty-seven days left of school and that he staff is working diligently on the high school schedule so it could be compliant with instructional requirements. She stated that the schedule is complicated and wants to ensure that it's contractually with the union. She stated that we need to run Math and English all year in order for students to pass district test. She pleaded with the board that this needs to be done soon in order to formulate the schools master schedule on time.

Ms. Cindy Machado, High School Teacher, expressed that the Board needs to be looking out on what's best for students and that they are in the business of educating students, and families will get their children to school no matter what schedule we implement. She expressed that the high school is horribly out of compliance with the current schedule driving the curriculum and 70% of students below basic in English. She stated that the current schedule is dictating what we can and can't do and we need to give students the education they deserve.

Mr. DeAmaral expressed that transportation is a big component and the high schedule change will dictate schedule for surrounding schools. He stated that understands that the district needs to be compliant, but all needs to see the overall picture for all schools.

Mrs. D. Jimenez expressed that there are still a lot of unanswered questions that need to be addressed in regards to cost, implications to other schools, start times for other schools, and what's the support from students and parents. She expressed that the district needs to improve test scores and do right by students, but she needs to understand the bigger issues.

Mrs. Gill stated that she understands that it's complicated but also needs to do whatever it takes to make it happen so the district could be in compliance.

Mrs. P. Jimenez expressed that she agrees that there is a lack of compliance and something needs to ultimately be done at the high school. She added that she feels that we are on the right track to make this happen and would like to know how long it takes to put the master schedule together. In response, Mrs. Gill stated that it takes 60-80 hours at least to put together a 7-day period. Mrs. P. Jimenez asked Mrs. Gill to bring a dream 7-day period bell schedule so she could see what it looks like.

Mr. Osorio expressed that the Board needs to listen to faculty and students who would like to see a 7-day period bell schedule. He added that we definitely need to move in that direction.

Mrs. D. Jimenez expressed that she understands the urgency from Mrs. Gill, but she still does not feel comfortably on moving forward. She stated that she would like to see all information well in advance before making a decision.

Mr. Lagge expressed that he feels that he would be fiscally irresponsible if they move forward without information on the implications of the 7-day schedule. He added that they would need to look at additional costs.

Mr. Dean Lines, AFT President, expressed that we don't need to re-invent the wheel and we need to be compliant. He added that the high school schedule used to be 6-periods with a start time of 7:15 am-2:10 p.m.

Mrs. Eloise Milam, CSEA Representative and high school secretary, stated that the high school has pulled their 6-period schedule from the 1980's and expressed that there are going to be ramifications on funding with additional instruction. She added that staff and classified employees are included in this decision.

Mr. De Amaral expressed that the district needs a plan for next school year and would like to see plans with minimum cost to be compliant with minutes and a schedule with the 7-day period.

#### Update on Echo Valley Water

Ms. Williams reported that Echo Valley Elementary remains on bottle water order and the county has raised some concerns on adding additional media we are researching on prior to proceeding. She stated that the district will continue to give update.

#### Approval of 2-year Contract with Castroville Community Services Division

Ms. Williams reported that this contract was withdrawn.

### BUSINESS SERVICES

#### Presentation Regarding Development of an Asset Management Plan

Mr. Dan Santo, California Financial Services Managing Director for Educational Services, explained that their company has been in business for 20-years providing services to help districts face facility challenges. They have done work for several districts in our area, helping them to identify potential revenue sources including use or sale of surplus property, bond sales, state programs, developer fees, and other potential revenue sources.

Mr. Santos' team includes Ms. Patty Paulsen, and John Raymond who presented to the Board regarding a long range funding and asset management profile for capital facilities project. Their company provides a team with a complete package including strategic planning, considering alternative financing and construction delivery systems, and facility and financial compliance and accountability. Their report with findings and recommendations include: status of project needs; update on state status; how to keep projects moving until state funds arrive; financial options for the district; a financial plan to implement your goals; compliance with the state facilities program.

Mr. de Amaral expressed that he met with Mr. Santos during a lunch meeting and stated that he understood that Californian Financial Services would go after funds for the district on contingency bases. He also added that Santa Rita Union School District had nothing negative to say and stated that they were very helpful to their district.

The Board would like this item brought back for further discussion and action.

#### Financial Update on Qualified School Construction Bond (QSCB)

Ms. Williams reported that there is still no market for the QSCB as investors are still waiting for potential State and Federal Legislation to resolve several issues. She stated if the State Legislation is passed it would include 120-day extension of the deadline for issuance giving us until July 1, 2010 to sell the debt.

Ms. Williams stated that she will continue to keep us updated.

### Update on 2010-11 State Budget

Ms. Williams reminded the Board that the Governor's budget proposal included approximately \$950,000 reduction in revenue for 2010-11 in addition to the \$1.8 million we were all ready facing, making our shortfall now \$2.75 million. She reported that on Saturday the district received the guidelines from the Monterey County Office of Education (MCOE) for 2<sup>nd</sup> interim report and multi-year projections. She briefly went through the report and stated that while the Governor's budget proposal lacks detail it includes a 0.38% negative COLA. The Governor's proposed budget is the best case scenario and future changes could produce further reductions to education.

The Governor is using federal stimulus money to back fill additional cuts to in apportionments to districts. MCOE expects these changes to be incorporated in our second interim report. Multiple state deferrals of cash to districts are making cash management difficult. She stated that MCOE reminds the district that the standard reserve is 3% for our district and that the bare minimums and may not be adequate.

Ms. Williams stated that she will continue to keep us updated.

### Approval of Federal Revenues for Child Nutrition to be Expended Initially on Classified Salaries and Benefits Subject to Public Employees Retirement System (PERS) Resolution No. 2009-1038

Ms. Williams reported that this is an annually resolution to partially exempt the child nutrition program from PERS reductions, saving the district \$8, 526.

It was moved by Mrs. P. Jimenez, seconded by Mrs. D. Jimenez to approve Resolution No. 2009-1038 Approval of Federal Revenues for Child Nutrition to be Expended Initially on Classified Salaries and Benefits Subject to Public Employees Retirement System (PERS). Motion Carried 4-0.

### Amendments to Flexible Benefits Plan and Approval of Resolution No. 2009-1037

Ms. Williams reported that the Flexible Benefits Plan enables district employees to pre-tax their costs for medical premium co-payments, child care expenses, and qualified unreimbursed health care expenses. She added that there have been several changes to the laws governing flexible spending plans. These amendments will bring our plan documents into compliance with the various law changes effective 2009-2010.

It was moved by Mrs. P. Jimenez, seconded by Mr. Laage to approve Resolution No. 2009-1037 Amendments to Flexible Benefits Plan. Motion Carried 4-0.

## PERSONNEL

### Certificated Job Description

Ms. Williams reported that the Migrant Education After School ELD Instructor job description was created to assist with Migrant After School Program. She added that this position was created to be aligned with this year's requirements for 4<sup>th</sup>-6<sup>th</sup> graders in the Migrant program.

It was moved by Mrs. D. Jimenez, seconded by Mrs. P. Jimenez to approve the Migrant Education After School ELD Instructor. Motion Carried 4-0.

### Reduction of Classified Position

Ms. Williams reported that due to lack of funds at the middle school that the library clerk position at North Monterey County Middle School be reduced from 6 hours to 3 hours effective July 1, 2010.

Mr. De Amaral asked if this is the only library clerk at the middle school. In response, Mr. David Milam, CSEA Vice President, stated that CSEA does not support this position being reduced and feels that this position is a key position at the middle school site since reading scores are low.

Superintendent Montenegro stated that this was well thought out by Principal Mr. David Burke and suggested that we could table item until Mr. Burke is available to answer questions.

Mrs. D. Jimenez expressed her concerns regarding cutting library resources and wants to understand the rationale behind this decision.

The Board agreed that this item be brought back with explanation on the reduction of this position.

This item was tabled by Mrs. D. Jimenez, seconded by Mrs. P. Jimenez. Motion carried 4-0.

Release of Temporary Certificated Employees

Ms. Williams reported that the Board release the following listed teachers effective 6/4/10: XXX-XX-6365; XXX-XX-5763; XXX-XX-3829; XXX-XX-4608; XXX-XX-9403; XXX-XX-3225; XXX-XX-0522; XXX-XX-7326; XXX-XX-6880; XXX-XX-2642; XXX-XX-3409; XXX-XX-0276; XXX-XX-8652; XXX-XX-0412; XXX-XX-1264; XXX-XX-5211; XXX-XX-6124; XXX-XX-7653.

It was moved by Mrs. D. Jimenez, seconded by Mr. Laage to approve the listed teachers effective 6/4/10.

Superintendent Reports

Mr. Montenegro reported that he attended the Echo Valley monthly breakfast gathering, Monterey County Office of Education Superintendent Council, ACSA Secretaries Dinner, TechRx Mixer, Met with a representative from Fish and Game and met with Board Members individually.

There being no other business, the meeting was adjourned at 9:28 p.m.