

**North Monterey County Unified School District**  
8142 Moss Landing Rd.  
Moss Landing, CA 95039

Board of Trustees  
Regular Board Meeting Minutes  
February 4, 2010  
5:30 p.m.

Minutes of the meeting of the Board of Trustees of the North Monterey County Unified School District held on February 4, 2010.

Board Members Present

Mr. Gary De Amaral, Mrs. Diana Jimenez, Mr. Manuel Osorio, Mr. Sam Laage

Board Members Absent

Mrs. Polly Jimenez

Administration Present

Mr. Sergio Montenegro, Superintendent; Ms. Monica Williams, Assistant Superintendent of Business; Mr. Scott McColgan, Assistant Superintendent of Human Resources; Yvette Padilla, recording secretary, were present.

Others Present

Birch Badger, Jessica Belmonte, Alberto C. Hernandez, Cesar Felix, Maria Simancas, Lucia Ledezma, Karla Dominguez, Rosa Segovias, Angelica Hernandez, Clara Diaz, Francisco Regaldo, Ramiro Rocha, Maria Esther Cuellar, Maria E. Diaz, Jose Luis Anguiano, Maricru Guerra, Alicia Reyes Jara, Yolanda Hidalgo Reyes, Ramon Vera, Sandra Hernandez, Gladys Rubio, Francisco Vasque, Chani Jimenez, Florencia Ortega, Martin Martinez, Daniel Flores, Ivan Diaz Torres, Laura Montejano, Lorene Kiser, Kate Dixon, David Milam, Esperanza Alvarez, Gary Vincent, Crystal Beget, John Goodell

Closed Session

The Board adjourned to closed session at 6:30 p.m.

Reconvene to open session

The Board reconvened at 7:10 p.m.

Reports of Actions Taken in Closed Session

There were no actions taken in closed session.

Adoption of the Agenda

It was moved by Mr. Laage, seconded by Mr. Osorio to adopt the agenda with amendments to move K-III-1 and K-III-2 to the top of the agenda. Motion Carried 4-0.

Business from the Floor

There was no business from the floor.

Board Reports

Mrs. D. Jimenez announced that the 6<sup>th</sup> Annual Fiesta of Hope for Mental Health Awareness will be held on May 20, 2010 at Embassy Suites in Monterey.

Communications

Mr. Montenegro announced that the Family Resource Center would be providing free tax help for qualifying families on February 27<sup>th</sup> and April 27<sup>th</sup> from 1:00p.m.-4:00 p.m.

### Consent Calendar

It was moved by Mr. Osorio, seconded by Mr. Laage to approve the consent agenda with amendment to table item J-III-1.

- Approval of the January 14, 2010 Board Meeting Minutes
- William Quarterly Report
- Approve Agreement Between County of Monterey (Network for a Healthy California Program) and Elkhorn Elementary School
- Approve of High School Field Trips
- Approval of Warrants as Listed
- Annual Adjustment to Liability Limit of Parent or Guardian for Willful Pupil Misconduct
- Annual Adjustment to Bid Threshold for Contracts Awarded by School Districts
- Approval of employment of the following listed Certificated employees: Cristy Shauck, effective 1/13/10
- Approval of change in job status for the following listed employee: Desiree Miller, effective 1/11/10.
- Approval of employment of the following listed classified employees: Regina Ianniello, effective 1/21/10; Meghan Lewis, effective 1/12/10; Lance Mandlik, effective 1/25/10; Julianne Moreno-Kulper, effective 1/12/10; Juan Salas-Saldana, effective 1/22/10; Tami Taylor, effective 1/22/10.
- Approval of the University Agency Agreement with CSU Monterey Bay.

Motion Carried 4-0.

### DISCUSSION AGENDA

#### GENERAL

##### Revenue Enhancement Committee

Superintendent Montenegro reported that the district had its first Revenue Enhancement Committee meeting which consisted of community leaders, parents, classified personnel and small businesses. He announced that he is looking for committee members with a business background.

##### Update on P-2 (Period 2) Average Daily Attendance

Superintendent Montenegro gave a brief overview on the last 5-years of P-2 and CBEDS. He explained that it shows a decline in students and the percentage in ADA as low average. He expressed that we have to continue to find ways to raise ADA.

Mr. De Amaral asked what the average ADA percentage in surrounding districts. In response, Ms. Williams stated that the surrounding districts are at 95%-96% at the elementary level and 94% at the high school level.

Superintendent Montenegro added that incentives are tools to use for students to help bring up the ADA to 98%.

#### BUSINESS SERVICES

##### Approve Annual District Audit Report

Ms. Williams reported that the audit report for fiscal year ending June 30, 2009 has been completed by Goodell, Porter, Sanchez & Bright, LLP. She stated that Mr. John Goodell will be presenting the Annual Financial Audit.

Mr. Goodell gave an overview on the Annual Financial Report and brief explanation of various parts of the report. He explained that the Management's Discussion and Analysis of the reports gives a narrative on the district's financial statements. He reported that there were no financial audit adjustments to the unaudited actuals. He stated that our unaudited actual accurately reflected the district's financial position. He pointed out that the state still owed money to the district at the end of the year which is not unusual. He explained that the district reflected these amounts as a receivable on their books. He noted that since our books were closed, the State of California has sent a letter stating its opinion, that since the State did not book these items as payables, that the district should not book them as receivables. He did not feel the district was in error by booking them as receivables. However, he went on to state that since the State has now sent direction not to book State deferrals as receivables, we will not be allowed to do so when we close 2010-11 books.

Mr. Goodell explained the Schedule of Financial Trends and Analysis and stated that it has 3-years of actual information. He stated we have positive trends, but due to declining enrollment necessary cuts will need to be made.

Mr. Goodell reported on the audit findings and stated that there were no significant findings other than recording attendance. He stated that there is already a corrective action to make those changes. Ms. Williams added that the district is already in communication with the State regarding the corrections to ADA. She also added that Ms. Kathy Day, District Employee, has been working diligently with Echo Valley School staff on correcting the problem. She went on to say that the district will be submitting corrected 2009-10 attendance reports.

#### Update on 2010-11 State Budget

Ms. Williams reported that the Governor's proposed budget includes an on-going reduction to our Base Revenue Limit estimated to be \$911, 422 per year and additionally, the Governor proposes a reduction to all State programs of approximately \$38,000. She stated that until the Legislature passes a 2010-11 State Budget the district needs to use the Governor's proposal when doing the requires multi-year financial projections.

Ms. Williams explained that the 1<sup>st</sup> Interim financial reporting identified \$1.8 million in potential annual budget reductions, but it looks like there is going to be an additional on-going \$950,000. She reported that the 2<sup>nd</sup> Interim report will identify additional cuts. She added that the Governor's Budget proposal will have a significant impact on our District's revenues.

#### EDUCATIONAL SERVICES

##### Educational Options/Adult School Narrative Report

Mr. Ken Jordan introduced the Adult English Language Learner class and expressed that he is very impressed with the passion these students have to learn English.

Ms. Jessica Bellmonte, Adult Education English Teacher, shared that she enjoys teaching English because the students are very dedicated after a long day of work. She stated that she understands that there's a budget crisis and would like the Board to know the importance of having a free English class for our community. She expressed that the parents would be presenting in English in an effort to motivate the Board to continue these classes.

Mr. Martin Martinez, Adult English Student, expressed that he wants to learn English to help his children with their homework.

Mr. Francisco Vasquez, Adult English Student, expressed that the program is very important to get a better job in order to improve his quality of life.

Mr. Daniel Flores, Adult English Student, expressed that it's important for them to know English so they could have better communication skills.

Ms. Sandra Hernandez, Adult English Student, expressed that it's very important because she wants to learn how to communicate with citizens and help her children with homework.

Ms. Maricu Guerra, Adult English Student, expressed that she enjoy learning English so she could become bilingual to help others follow rules and help her get a better job.

Ms. Maria Esther Cuellar, Adult English Student, thanked the Board and expressed that it's very important for them to speak English in order to get a better job.

Mr. Jose Luis Anguiano, Adult English Student, expressed that students are getting behind in school because they are unable to help them and that's why it's important to continue these English classes.

Mr. Jordan expressed that he is very proud of these student and their teacher. He invited the Board to stop by and visit classes so they could see the passion these students have for learning.

Mrs. D. Jimenez shared that she was a teacher's aide at the Salinas Adult School for English classes and has watched students go on to college. She expressed that their passion to learn the language is infectious.

Mr. Osorio expressed that it's very important to have English classes in our district because it supports our students. He shared that he has also seen students from Adult English Classes go on to college.

Mr. Laage expressed that learning English is a great task and they should feel empowered to do almost anything.

Mr. De Amaral thanked the English class for their presentation and expressed that it's great to watch people grow because it enhances our community.

#### 2009-2010 Change of H.S. Graduation Requirements

This item was tabled.

#### PERSONNEL

##### MCOE Adult Education Presentation

Mr. Gary Vincent, Administrator of MCOE Alternative Programs gave an overview of the alternative educational programs that the county offers. He stated that these programs help surrounding district students that need that additional support when they have been expelled from their school district. He added that he has been working with the alternative program department for twenty-three years.

He gave a brief explanation on the following Community Schools:

- Warner Davis Community School-located in Seaside, serves 7<sup>th</sup> -12<sup>th</sup> grade students, up to 18 students at a time, no transportation provided, core and supplemental curriculum requirements offered for high school graduation.
- Boronda Community School-located in Salinas, serves 7<sup>th</sup>-12<sup>th</sup> grade students, serves up to 55-60 students, 3-full time teachers, small class size
- Salinas Community School-located in Salinas-serves 7<sup>th</sup>-12<sup>th</sup> grade students, online courses, Independent Studies, core curriculum and electives are offered for graduation.
- Rancho Cielo Community School-located in Salinas, unique school funded with a mixture of public and private funds, serves students that are on probation, offers wrap around services, intake process for all incoming students, only offered to 54 students.
- Boronda Elementary Community Day School-located in Salinas, serves elementary students, serves up to 10 students, counseling services offered.
- Silver Star Center-located in Salinas, serves 7<sup>th</sup>-12<sup>th</sup> grade, 70 students, Independent Study Program, 2-hours a day with in class support.
- Boronda Independent Studies-located in Salinas, serves 7<sup>th</sup>-12<sup>th</sup> grade, Independent Studies, 1-hour a week, required to complete 80% of work.
- South County Independent Studies Program-located in King City, serves students in South County, 1-hour a week, required to complete 80% of work.
- Salinas Valley Educational Center, located in Salinas, serves incarcerated students, all male.
- Wellington M. Smith Jr. School, located in Salinas, serves juvenile hall students, co-ed

Mrs. D. Jimenez expressed that she is still confused with the process and wants a report on how the students are cycled back into the district.

Mrs. D. Jimenez asked how students tap into a guaranteed slot at the Rancho Cielo program. In response, Ms. Crystal Beget, Principal of Community Day Program, stated that they are referred internally and go through an interview process, but in the meantime they are placed in one of the community day school programs.

Mr. De Amaral asked how they receive counseling services. In response, Ms. Beget stated that they currently have interns from YWCA, Behavioral Health, and Second Chance Program.

Mr. Vincent reported that last year 85 students received high school diplomas, and 15-20 received GED's.

Superintendent Montenegro asked is they are looking into a site to build an additional community day school. In response, Mr. Vincent stated that they are looking into a hardship grant to build a new community day school.

#### Update of Board Policy 5580.4 Sexual Harassment

Mr. McColgan stated that upon recommendation of OCR the Board Policy was updated to reflect current requirements under the law.

This item will be brought back as a consent item for approval.

#### Update of Uniform Complaint Procedures Brochure

Mr. McColgan reported that the following changes were made upon advice of the following changes: 1) Include the name/title of the Title IX officer; 2) Adding the sexual harassment complaints are to be handled under Board policy 5580.4.

This item to be brought back as a consent item for approval.

#### Update of Board Policy 1312.1: Uniform Complaint Procedures

Mr. McColgan reported that upon recommendation of OCR under Step 2 "Investigation of Complaint" the sentence an unsuccessful attempt to mediate a complaint was removed because it is not a District practice to bring in a mediator for these complaints.

This item to be brought back as a consent item for approval.

#### Elimination of Classified Positions

Mr. McColgan explained that due to the lack of funds the following classified positions must be eliminate effective March 21, 2010: 1) Maintenance-1 position-12 months-8 hours; 2) Sub. Caller/Personnel Secretary 1 position-10months-5hours.

Mr. David Milam, CSEA President, clarified that it would be effective 45-days from tonight's action to determine selection and bumping rights. He expressed that this has been a painful process, but has been working well with the district staff.

It was moved by Mrs. D. Jimenez, seconded by Mr. Laage to approve Resolution No. 2009-1028 eliminating classified positions that will take effect 2009-2010. Motion carried 4-0.

#### Reduction of Classified Position

Mr. McColgan reported that due to lack of funds that the Library Clerk position must be reduced from 6 hours per day to 5 hours per day effective 45-days from today.

It was moved by Mrs. D. Jimenez, seconded by Mr. Laage to approve Resolution No. 2009-1029 reducing the classified position that will take effect 2009-2010 school year. Motion carried 4-0.

#### Reduction of Classified Position

Mr. McColgan reported that due to lack of funds the following classified positions must be reduced effective July 1, 2010:1) Attendance Clerk-HS-1 Position-reduce from 8 hours per day to 7.5 hours per day; 2) Attendance Tech-HS-1 position-reduce from 8hours per day to 7.0 hours per day; 3) Groundsman-MOTS-1 position-reduce from 8 hours per day to 0.5 FTE.

It was moved by Mr. Osorio, seconded by Mr. Laage to approve Resolution No2009-1030 reducing the classified position that will take effect 2009-2010 school year. Motion carried 4-0.

#### Elimination of Classified Position

Mr. McColgan reported that due to lack of funds Computer Lab Assistant at Elkhorn must be reduced to 9.5months to 2 hours a day must be eliminated effective July 1, 2010.

Mr. Osorio expressed that the lowest paid jobs are getting the biggest cuts and would like to know the overall savings on personnel reductions. In response, Mr. Montenegro stated that it was hard cuts that principals need to make from their budget and used all the data to make these hard decisions that will have an effect on kids.

It was moved by Mr. Laage, seconded by Mr. Osorio to approve of Resolution No2009-1031 reducing the classified position that will take effect 2009-2010 school year. Motion carried 4-0.

#### Superintendent Reports

Superintendent Montenegro reported that he attended the following community events; Annual Artichoke Festival Mixer, North County Recreation Center Annual Crab Feed Fundraiser and CHISPA 30<sup>th</sup> Annual Recognition Dinner. He also participated in the following district meetings/events: Echo Valley Elementary monthly breakfast, Gear –Up meeting at the high school, County Superintendent meeting, and Revenue Enhancement Committee. He also met with Supervisor Lou Calcagno.

#### Closed Session

The Board adjourned to closed session at 9:08 p.m.

#### Reconvene to open session

The Board reconvened at 9: 30p.m.

#### Reports of Actions Taken in Closed Session

There were no items to report.

There being no other business, the meeting was adjourned at 9:30 p.m.