

North Monterey County Unified School District
8142 Moss Landing Rd.
Moss Landing, CA 95039

Board of Trustees
Regular Board Meeting Minutes
October 1, 2009

6:00 p.m.

Minutes of the meeting of the Board of Trustees of the North Monterey County Unified School District held on October 1, 2009.

Board Members Present

Mr. Sam Laage, Mrs. Polly Jimenez, Mr. Gary De Amaral, Mrs. Diana Jimenez, Mr. Manuel Osorio

Administration Present

Mr. Sergio Montenegro, Superintendent; Dr. Linda Mann, Assistant Superintendent of Curriculum; Ms. Monica Williams, Assistant Superintendent of Business; Mr. Scott McColgan, Assistant Superintendent of Human Resources; Yvette Padilla, recording secretary, were present.

Others Present

Julie High, Sarah Turner, David Burke, Eloise Milam, Sandra Cuevas, Rachelle Morgan-Lewis, Michael Butler, and Betty Santos.

Closed Session

The Board adjourned to closed session at 6:00 p.m..

Reconvene to open session

The Board reconvened at 7:15 p.m.

Reports of Actions Taken in Closed Session

It was moved by Mr. De Amaral, seconded by Mr. Osorio, that the Board expel "Student A" for violation of Board Policy 5220.1, sections b, 3; and that the Board suspended the expulsion to allow the student to attend Elkorn Elementary School for school year 2009-10; student is eligible to apply for readmission in December 2009; the student needs to demonstrate good behavior, good grades, satisfactory attendance, community service and family counseling.

Roll call vote: Mr. Laage, Mrs. Polly Jimenez, Mr. De Amaral, Mrs. Diana Jimenez, Mr. Osorio voted "yes".
Motion Carried 5-0

Adoption of the Agenda

It was moved by Mr. Laage, seconded by Mr. De Amaral to approve the agenda with an amendment to table item K-I-3, Presentation of the Girl's Health Initiative Research Project. Motion carried 4-0.

Business From the Floor

There was no business from the floor.

Board Reports

Mrs. Polly Jimenez reported that there are currently 26 girls participating and planning a field trip to Stanford and Hayward Universities within the next 2-weeks.

Mrs. Diana Jimenez reported that she attended a meeting in Monterey, a viewing of "Minds on Edge" a video in regards to mental illnesses. She stated that the local police chief, Assemblymember Bill Monning and local judges

were part of a plan that discussed mental illness services for K-12 students. She added that she has also volunteered her time to conduct a free service for families that have a family member with mental illnesses.

Consent Calendars:

It was moved by Mr. Laage, seconded by Mrs. Polly Jimenez to approve the consent calendar.

- Approval of September 17, 2009 Regular Board Meeting Minutes.
- Approval of Resolution No. 2009-1013 which approves the 2008-09 Child Development Services Contract, CFDP 8050 Amendment2, Full Day Preschool –Project No. 27-7382-00-8.
- Approve High School Field Trips for 2009-10
- Approval of warrants as listed.
- Approval of employment of the following certificated employees: Teryn Bentley, effective 9/4/09; Joseph Cain, effective 9/11/09; Stephanie Knapp, effective 9/2/09; Darcy Smith, effective 9/18/09; David Wark, effective 9/18/09.
- Approval of employment-classified of the following listed: Timi Bonessa effective 8/11/09; Neil Capito, effective 9/22/09; Melody C. Carrillo, effective 9/9/09; Avivit Fenwick, effective 9/15/09; Dora Lordemann, effective 9/8/09.
- Approval of the following resignations-classified Jane Schade, effective 8/11/09.
- Approval Certificated Leave Without Pay of the request of Guadalupe Serrano for Family Care Medical Leave from approximately September 22, 2009 through November 1, 2009.
- Approval of the internship contract agreement with CalState Teach.

Motion Carried 5-0.

DISCUSSION AGENDA

Budget Development Process

Superintendent Montenegro explained that he is in the beginning stages of developing a budget development process for the purposes of building a process that is transparent to all stakeholders and staff. He stated that this gives everyone an opportunity to work together through this process by creating a system-wide focus group. He also introduced the action plan for the process and approval from the Board will be at the December 10, 2009. He added that this practice will be aligned with the recommendations of the FCMAT report.

Mr. DeAmaral asked if the budget development process was generated in-house. In response, Mr. Montenegro stated that it was developed with the help of both unions and NMCUSD staff. He added that Mrs. Aida Ramirez, Principal of Castroville School, helped put the document in order.

Mr. David Burke, North Monterey County Middle School, expressed that part of the process is implemented and stated that he has already introduced the process to his classified staff, which was well received. He mentioned that it's very much appreciated and people are able to see how business is being done.

Superintendent Montenegro added that the budget development process will be a standing item at each board meeting.

Board Goals 2009-10 Update

Dr. Mann reported that on an annual basis, districts receive student assessment data information showing performance on state standards-based tests. She explained that results from these assessments are used to evaluate English Learner individual academic growth in the areas of English Language acquisition, math, and language arts as well site and district performance in these areas for all subgroups of students. Growth targets are established each year showing the required increase in academic achievement that sites and districts must reach in order to meet their state and federal goals.

Dr. Julie High presented information regarding the districts subgroup academic performance. She gave a brief explanation on the Annual Measurable Achievement Objectives (AMAO). She gave a brief overview on the following AMAOS: 1) Percent of students making annual progress in learning English; 2) Percent of students attaining English proficiency on CELDT; And, 3) Adequate yearly progress for English learner subgroup at the LEA level. She reported that we met our target for AMAO 1 and AMAO 2, but did not meet the criteria for AMAO 3.

Mr. Osorio asked why the CELDT target was not met. In response, Dr. Mann stated that the target for English Learners have not been met, but will update the plan so she could show what the district is focusing on, for English learners.

Mr. DeAmaral asked how many students are in each school. In response, Dr. Mann stated that there are approximately 250 English learners at the high school, elementary and Central Bay.

Mrs. Diana Jimenez asked if Dr. Mann to bring back data on the designated levels for English Learners.

Mr. Osorio expressed that the results are astonishing and would like to know what the district is planning on doing. In response, Dr. Mann stated that there are ELD programs in place at each school and the district is using CAHSEE results to help with the ELD standards.

EDUCATIONAL SERVICES

District Program Improvement Status Impact

Mr. Michael Butler, Program Improvement Consultant (Public Works), gave a brief overview on the requirements the district needs to meet to since it's now a first year Program Improvement district. He gave a brief explanation that a Program Improvement (PI) school is any school who has failed to meet the Adequate Yearly Progress (AYP), for two consecutive years is identified for Program Improvement.

Mr. Butler explained that the district must make AYP for two consecutive years to exit PI. He noted that AYP target continue to move upward. Mr. Butler stated that the following schools have entered PI status: Echo Valley Elementary, entered 2003-04; Castroville School Elementary, entered 2004-05; North Monterey County Middle School, entered 2004-05; Prunedale Elementary School, entered 2006-07; Elkhorn Elementary School, entered 2008-09. He noted that North Monterey County High School is not officially PI because they are not receiving Title 1 funding.

Mr. Butler explained that the following requirement for PI first year are to: 1) Notify parent of PI status within 30 days of identification; 2) Convene district –level team of teachers, parents, and school and district administrators; 3) Analyze achievement data for all students including EL (English Learner Subgroup Self Assessment-ELSSA) and SWD (Inventory of Services and Supports-ISS); 4) Administer Academic Program Survey (APS) to measure school adherence to the 9 Essential Program Components (EPCs) adopted by the State Board of Education.

Mr. Butler stated that he has been meeting with Dr. Julie High and Superintendent Montenegro to create tools for academic intervention and achievement. He expressed that there is a lot of momentum with great energy and its all student centered.

Mr. DeAmaral asked what the percent of schools that are in PI is. In response, Mr. Butler stated that there is a lot due to the targets being more ambitious and the No Child Left Behind doesn't have a growth model.

Mrs. Rachelle Morgan-Lewis stated that she had a conversation with the state in regards to the choices Echo Valley has being a PI status school. She stated that her school could be turned into a charter school, the principal could be fired, or work towards a goal with a district site leadership team. She added that the district could apply for a waiver to keep Mr. Butler working with the district.

Mr. Burke stated that it's a complicated progress and has taken a long time to move so many elements and feel that they are now in a position to be successful with Mr. Butler's leadership.

Ms. Sara Turner, Prunedale Elementary Teacher, expressed that it has taken so long as to what teachers are allowed to do with students and feels that the ELD program that in place is not working for her students.

Dr. Mann announced that October 2, 2009 at Elkhorn Elementary School would be hosting a district-wide K-6 best practices based on the 3-years of CST data for all elementary. She stated that they will be sharing and discussing strategies that have worked in an effort to bring everyone to work together towards a goal.

Mrs. Diana Jimenez expressed that it's important to receive district perspective on the thing that are not working.

Superintendent Montenegro expressed that this is a perfect forum for getting input on the positive and the negative and feels that this meeting is very critical in discussing best practices for students.

Mr. Butler expressed that the district should start seeing some positive movement.

North Monterey County Middle School Narrative and Echo Valley Elementary School Report

Mr. David Burke, Principal of North Monterey County Middle School, gave a brief overview on the middle school. He stated that it continues to evolve into an institution that meets the needs of all students by making instructional strategies that are based in best practices.

Mr. Burke gave a brief explanation on his API/AYP scores and stated that there was some growth in Language Arts and a drop in Math scores. He also reported on the implementation of the benchmarks and pacing guide development, adopted materials, afterschool programs, ELD, Lab classes and on professional development for staff.

Mr. Burke stated that there are still some challenges and areas of improvement that he is working on this year, which are the following: improving AYP and API scores; professional development opportunities; continue to develop academic after school programs; identify bubble students; and continue to improve practices related to teacher observations.

Mrs. Diana Jimenez asked with all the strategies when does the school expect to see changes. In response, Mr. Burke expressed that the school is right on track and that they are in the process of researching a similar school in Visalia that has API/AYP scores in the 800's.

Mrs. Morgan-Lewis, Echo Valley Elementary Principal, gave a brief overview on the school. She was excited to report that the results from API/AYP went from 664 to 703 with a 39 point growth. She expressed that the major factor in the success of the school was the willingness of the staff to accept a new principal and work together to build a school that they could all be proud off.

Mrs. Morgan-Lewis reported on some the successful implementations at her site which included the following: selection of intervention of key students; perfect attendance plan; use of STAR test release questions; grade level agreements and teams; profession development in systematic ELD; coach support; student intervention's standards plus program and an after school program. She added that there are a lot of talented, quality and hardworking teachers that have contributed to their success.

Mrs. Morgan Lewis stated that there are still some challenges and areas for improvement: significant changes in staff, class sizes are larger, combo classes, continue to focus on decreasing the achievement gap; continue to pursue the use of formative data and communicating expectations. She added that they have been meeting with Mr. Michael Butler regarding language agreements, instruction and coach support.

Mrs. Diana Jimenez congratulated Mrs. Morgan Lewis and her staff on behalf of the Board.

BUSINESS SERVICES

Budget Study Session

Mrs. Williams gave an overview of the budget study session based on the challenges the district is facing with the closing of the financial books for 2008-08. She explained in order not to portray an overly optimistic view of the district fiscal position it was necessary to make major revisions to the 2009-10 budget.

Mrs. Williams explained in order to backfill many of the State cuts to unrestricted revenues; the State gave us unprecedented categorical flexibility. The restriction on all of these programs was removed allowing the district to use these resources for any educational purpose, but they first cut them all at 15.38%. Also, the state required the district to move these programs to the unrestricted general fund, when the majority of there were previously reported as restricted. She added that the state also failed to act prior to June 30th to implement 2008-09 changes to the unrestricted general fund and it made it the revenue in the estimated actual look lower in the unaudited actuals. Overall, the district revenues appear higher for 2008-09 than the district had anticipated in the original budget based on the May revise in June.

Mrs. Williams reported on the 2009-10 revenue changes for the unrestricted general fund since the June budget adoption. She stated that the revenue for the new budget is in fact lower than the district had anticipated due to the increased deficit and the one-time reduction of approximately \$252 per ADA that was based on the State's failure to act in 2008-09. The decrease in

federal revenue is due to the fact that originally we were showing stimulus revenue in 2009-10, but the state required us to report the revenue in 2008-09. Overall, the district revenues for 2009-10 have decreased since the original budget projections.

Mrs. Williams stated that the late changes to the 2008-09 dramatically changed the ending fund balance for 2008-09 from estimated actual to unaudited actuals. She explained that this why it was so important to update our 2009-10 budget at the same time we were closing the books for 2008-09. In 2008-09 the net revenue limit was about 91% of the total revenue limit with approximately \$260,000 going to the County Office of Education for the students in their programs. She added that the deficit is approximately 8%, just under \$2.2 million.

She added that the next steps would be for the first interim reporting period, which closes October 31 and the report will be received by the Board by December 15. She added that the Monterey County Office of Education is requiring a Board Budget Reduction Resolution to be submitted with first interim and that staff has begun identifying potential reductions and will continue until sufficient cuts have been identified. She added that she will continue to watch the state budget closely and provide updates on the changes to the Board.

Approval of 2008-09 Unaudited Actuals and 2009-10 Budget Revisions

Ms. Williams provided a brief update on the 2008-09 unaudited actual and 2009-10 budget revisions. She stated that the Education Code requires that the Board approve the Unaudited Actuals financial report each year. She explained that this is an important process this year, as we do not want to create an overly optimistic view of our fiscal position.

Ms. Williams stated that the unaudited actual report had already been updated for 2009/10 budget from the districts original budget that was adopted in June. This updated budget includes the \$252.82 per ADA reduction to the revenue limit, as well as the increased State Deficit Factor of 18.55%. She added that she has updated all State and Federal revenues incorporating the most recent information from the July 25th budget revisions. She added that the district has utilized our newly implemented Position Control System to update all salary and benefits based on current employees, which is over 90% of the unrestricted budget committed to payroll.

It was moved by Mr. Laage, seconded by Mr. Osorio to approve the 2008/09 unaudited actual and 2009/10 budget revisions. Motion carried 5-0.

PERSONNEL

(There are no items to report)

Superintendent Reports

Superintendent Montenegro reported that he attended the following meetings: staff development meetings; Meetings with principals of Castroville Elementary School, North Monterey Middle School, and North Monterey County High School; Phone conference with Mrs. Sylvia Panetta on the reads program; MCOE Migrant Services; Meeting with Dr. Fernando Torres Gil to increase resources; Met with Mr. John Dominguez; Meeting with Dr. Bill Barr regarding fiscal long term planning; attended the North Monterey County Chamber Meeting ; And, North Monterey County High School Homecoming activities.

Closed Session

The Board adjourned to closed session at 9:20 p.m.

Reconvene to open session

The Board reconvened at 9:45 p.m.

Reports taken in Closed Session

There were no items to report.

There being no other business the Board adjourned at 9:45 p.m.

